



People Skills Series

Winner of 13 international awards

Set of 20 DVDs

Practical techniques to improve communication, teamwork and management skills. A classic Australian drama series presented by psychologist Peter Quarry.



Being Assertive

PSKILLS15 | ISBN: 978-1-875645-39-8
17 minutes

Learn to be assertive – without being aggressive or submissive.



Coaching on the Job

PSKILLS06 | ISBN: 978-1-875645-19-0
16 minutes

A 5-step model to ensure tasks are understood and learned.



Communicating in a Team

PSKILLS08 | ISBN: 978-1-875645-48-0
10 minutes

Enjoy diversity, participate in meetings and ask for feedback.



LEADER'S GUIDES

PDF on each DVD with activities and handouts.



PRICE

SET OF 20 DVDs

AU\$6600

STOCKCODE: PSKILLSSET

ISBN: 978-1-921635-65-6

1-3 DVDs AU\$495 EACH

4-9 DVDs AU\$407 EACH

10+ DVDs AU\$363 EACH

Also available on 7DTV streaming



Communicating Without Words

PSKILLS09 | ISBN: 978-1-875645-49-7
12 minutes

Recognise impact of body language – yours and others.



Dealing with Conflict

PKILLS17 | ISBN: 978-1-875645-40-4
12 minutes

See results of five different styles of dealing with conflict.



Discipline Interviewing

PSKILLS20 | ISBN: 978-1-875645-41-1
12 minutes

Ensure a constructive outcome and avoid legal problems.



Effective Listening

PSKILLS10 | SBN: 978-1-875645-35-0
11 minutes

Overcome listening traps and ensure understanding.



Empowering People

PSKILLS04 | ISBN: 978-1-875645-18-3
14 minutes

Learn four skills to bring out the best in others.



Empowering Yourself

PSKILLS14 | ISBN: 978-1-875645-44-2
11 minutes

Be constructive, open to feedback, focus on results and change yourself.



Explaining Clearly

PSKILLS11 | ISBN: 978-1-875645-36-7
12 minutes

Learn key steps to effectively convey information, instruct, sell or coach.



Giving Bad News

PSKILLS19 | ISBN: 978-1-875645-47-3
12 minutes

Minimise conflict and trauma by communicating bad news effectively.



Handling Difficult People

PSKILLS18 | ISBN: 978-1-875645-46-6
14 minutes

Learn practical skills to deal with five typical difficult people.



Influencing Others

PSKILLS16 | ISBN: 978-1-875645-45-9
11 minutes

Learn five influencing styles and how and when to apply them.



Interviewing

PSKILLS12 | ISBN: 978-1-875645-37-4
12 minutes

Ensure quality information when you interview, research or investigate.



Managing Meetings

PSKILLS03 | ISBN: 978-1-875645-20-6
15 minutes

Control meetings, keep to time and ensure outcomes are achieved.



Mediating Disputes

PSKILLS05 | ISBN: 978-1-875645-22-0
25 minutes

Learn how to resolve conflict and mediate personality clashes.



Presenting to a Group

PSKILLS02 | ISBN: 978-1-875645-23-7
14 minutes

Discover six factors essential to making a successful business presentation.



Productive Counselling

PSKILLS07 | ISBN: 978-1-875645-42-8
12 minutes

Learn the power of question style vs. advice style to motivate change.



Team Building

PSKILLS01 | ISBN: 978-1-875645-21-3
12 minutes

Assess your team's effectiveness and learn five ways to build a successful team.



Winning First Impressions

PSKILLS13 | ISBN: 978-1-875645-38-1
10 minutes

Create impact by being positive, helpful, professional, organised and special.



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